

HARLEM JETS FOOTBALL



2021

HANDBOOK

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THE SCAN APPLICATION & ALL FORMS ARE LOCATED ON THE WEBSITE.

HARLEM JETS

FOOTBALL

HANDBOOK

ORGANIZATIONS MISSION STATEMENT

The mission of the Harlem Jets is to use academic enrichment, Tackle Football, Cheerleading, Wrestling and Basketball as a way to keep youth ages 5-14 academically motivated and physically fit. In addition to the core physical focus, the Jets program provides mentoring services, life-skills enrichment, prep/private school placement advice, and counseling. The organization emphasizes not just winning games, but children having fun while playing and building character. Since its founding in 2005, the Harlem Jets have served more than 3,000 children and continue to expand each year.

TEAMS & DIVISIONS

The Harlem Jets will attempt to field a minimum of 8 age groups for the 2021 football season. The ages and divisions are as follows:

6 & Under ~ Unlimited Weight
8 & Under ~ Unlimited Weight
9 & Under ~ Unlimited Weight
10 & Under ~ Unlimited Weight
11 & Under ~ Unlimited Weight
12 & Under ~ Unlimited Weight
13 & Under ~ Unlimited Weight
14 & Under ~ Unlimited Weight

The organizations ability to field all of the above mentioned teams is contingent upon having a minimum of 18 players and a maximum 22 players per team. If for any reason there is an insufficient amount of players for a division, the players on the affected team will have the option of moving up to the next level, if it is determined by the coaching staff that it is safe to do so. If it's determined that it would be unsafe for the player or players in question to move up, the 2nd option is moving to a different organization with sufficient players in the affected division. (Coach Jamel will assist the parent/player with this process.)

All players are required to meet the age requirement established by any perspective league that we as an organization participates in.

PARENTS & VOLUNTEERS

EVERY FAMILY MUST VOLUNTEER TO FULFILL TWO (2) VOLUNTEER POSITIONS.

THE ORGANIZATION WILL PROVIDE THE TRAINING FOR YOU.

**MOST TRAINING TAKES PLACE BEFORE THE SEASON AND ADDITIONAL TRAINING IS ADDED
ON AN AS-NEEDED BASIS DURING THE SEASON.**

The Harlem Jets depend on parents and volunteers to assist the organization by:

1. Signing up for a task on the volunteer form.
2. Assisting with field preparation when the organization has home games.
3. Making sure players attend practices and games on time.
4. Making sure your child has arrangements for getting home after games & practice.
5. Coming to the games to support all the children.
6. Setting an example by demonstrating good spectator sportsmanship at games by:
 - a) Cheering for your child's team and encouraging all players.
 - b) Not criticizing or "heckling" the opposing team; this is forbidden.
 - c) Not criticizing the referee's calls; this is unproductive and sets a bad example for the players.
7. Staying informed about activities and schedule changes by checking the website.
8. Paying all fees and completing all fundraising in a timely fashion.
9. Supporting all of the organization's fundraisers.
10. Familiarizing yourself with all of the organizations policies & procedures.

All volunteers, team parents and coaches must undergo a background check.

All information received by the organization will be treated as privileged and confidential.

Having a past transgression doesn't automatically exclude you from participation with the organization.

***** PLEASE SEE THE VOLUNTEER FORM FOR MORE INFORMATION. *****

REGISTRATION & CERTIFICATION

To register with The Harlem Jets players are required to submit the following documents:

1. A copy of their birth certificate
(The Parent/Player must be able to produce the original birth certificate at certification).
2. State issued ID (Non-Drivers / Passport)
(A state issued ID is required for all players).
3. Passport size photos (2 x 2) - No other size photos will be accepted.
4. A valid physical
(The Player must at all times have a valid physical on file with the Harlem Jets).
5. Most recent report card or progress report.
6. The Harlem Jets, Inc. registration form
7. Harlem Jets Volunteer Application
8. Harlem Jets Mandatory Football Camp Form
9. Harlem Jets Handbook – Notarized Player / Parent Agreement.
10. The signed & notarized certification form.
(The \$10.00 or \$16.00 fee will be collected before certification. THIS IS NOT A HJ FEE).
11. The Scan / El Faro Beacon application

FEES

The Harlem Jets fees are deliberately kept affordable in an effort to make it affordable for all its participants. Anyone experiencing financial difficulties should contact the Director of Administration about fundraising options.

The organization has a flat rate registration fee of \$355.00 for all Age Groups. The organization will also have 3 fundraisers ("Meet & Greet" ~ Raffle ~ Homecoming). All Players and Parents are required to participate in fundraising. We've instituted a referral program that will allow Players and Parent to reduce their registration and/or mandatory football camp fee. The referral program will work as follows: Anyone that refers a new player to the program that is fully registered and paid-in-full will receive a \$50.00 discount on their own registration or mandatory Football Camp fee. The referral program can be used up to 3 times. In order for a returning player to participate in the referral program they must themselves be fully registered and in full compliance. If the referred player is issued a refund for any reason, the rebate/refund is null and void.

PARENTS/PLAYERS THAT DIDN'T MEET THEIR 2019 SEASON MANDATORY FUNRAISING MINIMUMS, ARE BARRED FROM PARTICIPATING IN THE REFERRAL PROGRAM FOR THE 2021 SEASON.

NO EXCEPTIONS!!!

<u>Age Group / Division</u>	<u>Registration Fee</u>
6 & Under	\$355.00
8 & Under	\$355.00
9 & Under	\$355.00
10 & Under	\$355.00
11 & Under	\$355.00
12 & Under	\$355.00
13 & Under	\$355.00
14 & Under	\$355.00
17 & Under	\$355.00

Any 6 & under player, selected to play on the 8 & under team in the fall, will only have to pay an additional \$150.00, not another full registration fee.

Any 8 & under player, selected to play on the 9 & under team in the fall, will only have to pay an additional \$150.00, not another full registration fee.

***ANY PLAYER WITH AN OUTSTANDING BALANCE MUST SETTLE THEIR BILL, BEFORE THEY CAN REGISTER FOR THE 2021 SEASON.**

PAYMENT OPTIONS

We have established a three-payment plan for all age groups assist with paying fees. The payment plan is listed below:

1st Payment due, 03/06/21	
<u>Age Group / Division</u>	
6 & Under	\$155.
8 & Under	\$155.
9 & Under	\$155.
10 & Under	\$155.
11 & Under	\$155.
12 & Under	\$155.
13 & Under	\$155.
14 & Under	\$155.
17 & Under	\$155.

2nd Payment due, 04/10/21	
<u>Age Group / Division</u>	
6 & Under	\$100.
8 & Under	\$100.
9 & Under	\$100.
10 & Under	\$100.
11 & Under	\$100.
12 & Under	\$100.
13 & Under	\$100.
14 & Under	\$100.
17 & Under	\$100.

<u>FINAL PAYMENT</u>	
3rd Payment due, 04/24/21	
<u>Age Group / Division</u>	
6 & Under	\$100.
8 & Under	\$100.
9 & Under	\$100.
10 & Under	\$100.
11 & Under	\$100.
12 & Under	\$100.
13 & Under	\$100.
14 & Under	\$100.
17 & Under	\$100.

If utilizing the payment plan, please be mindful that if the 2nd payment becomes due and you have NOT paid the 1st payment, that was due on 03/06/21, the player will be placed on the inactive list and won't be allowed to continue working out with the team, until their balance is paid. The same scenario applies for the 2nd and 3rd payments. Under no circumstances will anyone be allowed to carry a registration fee balance beyond Saturday, 05/01/21. Fees can be paid by cash, money order, credit card or debit card.

A 3% PROCESSING FEE WILL BE ADDED TO ALL CREDIT CARD AND DEBIT CARD TRANSACTIONS.
NO PERSONAL CHECKS ACCEPTED.

DISCOUNTS

The above fees can be paid in full at once for a 5% discount. **To qualify** for any of the discounts in this section, **all fees must be paid in full by Saturday, April 24, 2021.** The multiple child discounts are as follows:

- 2 Kids = 5% Discount
- 3 or more Kids = 10% Discount
- *Early Bird / Returning Player = \$50.00
- * = February 6 – February 20, 2021

These discounts are based on the group, not an individual. Discounts are based on the total fees due, if utilizing the payment plan, the discount will be reflected on the final payment and there is absolutely *no combining* of discounts.

REGISTRATION FEE INCLUDES:

1. Insurance
2. League fee
3. Full Game Uniform (Jersey, Pants & Socks) →
4. Helmet & Shoulder Pads →
5. Practice Jersey
6. Transportation for players to and from away games.
7. Officiating fees
8. Miscellaneous items (helmet decals, liquid refreshments, etc.)

The **Uniform and Football Equipment** remains the property of the Harlem Jets and is loaned to the player. The above items have to be returned at the end of the season.
****Please see the equipment section for more information.***

FUNDRAISING

We will have the following 3 mandatory fundraisers for the 2021 Season 1) Homecoming 2) Adult only "Meet & Greet" and 3) a Raffle. "HOMECOMING" is scheduled for the organizations 2nd or 3rd home game. All teams will play at Harlem River Park. We'd like as much family and friend support as possible, please spread the word. All parents are required to support the event by bringing a dish, beverage, paper product, etc. HOMECOMING also serves as picture day, so all players are to arrive on time and in full uniform (Jersey, Pants & Socks). Make sure your uniform is clean.

The organization will operate a concession stand at all home games and will need volunteers to operate it.
Donation and contributions are accepted and appreciated.

REFUNDS

Players not earning a roster spot or quitting the team prior to Saturday, May 1, 2021, will receive a 100% refund of their registration fee. Any player deciding to quit the team after the above date will forfeit their registration fee. Any player dismissed from the team after the above date for disciplinary reasons will also forfeit their registration fee. All refunds are issued via an organizational check, after it has been confirmed that all of the organizations helmet, shoulder pads and practice jersey have been returned.

FUNDRAISING MONEY IS NON-REFUNDABLE.

INSURANCE

The Harlem Jets carries accidental and general liability insurance for all its players, coaches and volunteers. The players own insurance will serve as the primary coverage.

UNIFORMS

The game uniform will be distributed a week before our first regular season game. The game uniform will be collected after every game, to be cleaned and sanitized by a designated team parent. The game uniform remains the property of the organization and will be collected at seasons end. In addition, any defacing or damage to the above-mentioned uniform in excess of the normal wear and tear of being used in games will result in the parent/player incurring the cost of repairing or replacing the damaged item or items. All players are allowed to keep the practice jersey and it should be worn to all practices.

EQUIPMENT

The helmet, 1 mouth piece and shoulder pads are provided as a courtesy to help lighten the financial burden on the parent of having to purchase the equipment. The equipment is distributed on a first come first serve basis (any player not receiving a football helmet or shoulder pads is responsible for purchasing their own). Having received the Harlem Jets equipment or not, in no way has an impact on your registration fee. The equipment still remains the property of the organization and is going to be collected at seasons end. In addition, any damage to the above mentioned equipment in excess of the normal wear and tear of being used in practice and games will result in the parent/player incurring the cost of replacement for the damaged item or items.

Parent/Players are also responsible for purchasing the following equipment on their own:

1. Athletic Supporter with Cup
2. 7 piece pad set or integrated pants
3. Black football pants
4. High top cleats

Gloves and rib guards are optional although recommended.

WEATHER

Football is an all-weather sport, meaning it is played in all kinds of weather, good and bad, with the exception of thunder and lightning. Not making practice or a game because the weather is bad or hot, is unacceptable and won't be tolerated.

TIME & ATTENDANCE

Parents and players are reminded that all players are required to report 2 hours before the start time of any home game and 1 hour before the stated bus departure time for away games, this extra time enables the coaching staff to evaluate personnel and conduct equipment checks. Parents and players are also reminded that all players are required to attend every practice and report 30 minutes prior to the start time.

See Parent & Player Agreement for more information.

PLAYERS

The Harlem Jets accepts players between the ages of 5 and 14 years old. We are an open competitive organization, meaning all roster spots are earned not given. Players have an opportunity to earn a roster spot by fulfilling the organizations educational requirements, coming to all practices and workouts, being on time, being disciplined, dedicated and showing commitment to the game of Football.

Players are expected to consistently bring in updated progress reports or report cards; from your school for our review. Players are expected to maintain at least a 75 grade point average. If you're having trouble with a school subject, please notify us so that we can schedule tutorial sessions to assist you.

See Parent & Player Agreement for more information.

PRACTICE

All players are required to attend all practices. It's the responsibility of the parents/ players to stay informed about the practice schedule and locations. If a player misses one practice during the week, please call or have your parent call with a valid excuse. However, if you miss more than one practice during the week, you're unable to participate in the scheduled games for that week. All practice equipment is to be worn to all practices.

FOOTBALL CAMP

The organization will hold its **MANDATORY** sleep away football camp from Friday, August 6, to Monday, August 9, 2020. ***All players that earned a spot on the roster are required to attend.*** The cost for the camp is \$185.00 per player, until Saturday, July 31, and \$225.00 thereafter. The fee includes transportation to and from camp, all meals and a HARLEM JETS T-shirt.

<i>1st Payment – Saturday, 7/3</i> NON-REFUNDABLE DEPOSIT	\$85.00	<u>NO PAYMENTS WILL BE ACCEPTED ON, FRIDAY, 8/6 (THE MORNING OF OUR DEPARTURE TO FOOTBALL CAMP).</u>
<i>2nd Payment – Saturday, 7/17</i>	\$50.00	
<i>3rd & Final Payment – Saturday, 7/31</i>	\$50.00	

We will depart from and return to 120th & 2nd Ave. (JHS 45 schoolyard). Our departure time is 8:00 a.m. sharp on Friday, August 7. We return on Monday, August 10, at 6:00 pm. All parents/guardians should arrive at 120th St. & 2nd Avenue, to pick-up their child no later than 6:30 p.m.

CAMPSITE

BROOKWOOD CAMPS **574 PROCTOR ROAD** **GLEN SPEY, NY 12737-5569**

While at the campsite we have very limited access to phone service, so once we are settled in at camp all players will have an opportunity to phone home to acknowledge our safe arrival.

The Following Items Are Needed For Camp.

- 1) All football equipment.
(Helmet, mouthpiece, athletic supporter with cup, 7pc. pads and high-top cleats).
- 2) Sheets, Blanket & Pillow
- 3) 1 Long Sleeve Shirt & 1 Long Pair of Pants
- 4) Wash Cloth & Towel
- 5) Basic Toiletries
- 6) Swimming Trunks
- 7) Spending Money (\$20)

Parents, please remind your child to be on their best behavior. The HARLEM JETS ORGANIZATION won't tolerate any inappropriate behavior. Any player exhibiting such behavior will face suspension or expulsion from the organization and will be returned home immediately; at their parents' expense.

THE SEASONS

6 & Under and 8 & Under

Regular Season

**Saturday, May 29 – Saturday, July 24
(Playoff start Saturday, July 10, 2021)**

Spring Ball

Starts in May and ends in June

**9 & Under
10 & Under
11 & Under
12 & Under
13 & Under
14 & Under
17 & Under**

Pre-Season

Starts in June and ends in late August

**8 & Under
9 & Under
10 & Under
11 & Under
12 & Under
13 & Under
14 & Under
17 & Under**

The organization would like for all teams to play a minimum of 4 pre-season games, with at least 2 of those being played out of state. The above is dependent upon having opponents.

Regular Season

Games are played on Friday, Saturday & Sunday.

Starts Saturday, Labor Day Weekend August 27 - August 29, 2021

**8 & Under
9 & Under
10 & Under
11 & Under
12 & Under
13 & Under
14 & Under
17 & Under**

NATIONAL CHAMPIONSHIPS IN FLORIDA

National Championships are held in Florida, December 3 – 10. Teams from all around the country travel to attend this prestigious event with hopes of becoming the #1 team in the nation. Any team from our organization that has earned the right will participate in this event. Your child may be required to miss one week of school and the trip will cost approximately \$650.00 per person. The fee will include airfare, hotel accommodation, ground transportation and all meals. We hope to lighten this financial burden by fundraising and soliciting sponsorships.

MIDWEST NATIONAL YOUTH FOOTBALL CHAMPIONSHIPS

Midwest National Championships are held in Cleveland, OH during Thanksgiving Weekend. Any team from our organization that has earned the right will participate in this event. The trip will cost approximately \$220.00 per person. The fee will include; roundtrip ground transportation, hotel accommodations and meals for the players and coaches only. We hope to lighten this financial burden by fundraising and soliciting sponsorships.

PRESIDENT'S PREROGATIVE

The President, Vice-President & Directors of Operations for the Harlem Jets, reserve the right to suspend and or dismiss any player, parent, team parent, volunteer or coach for words, behavior or actions deemed detrimental to a team or the organization. The President, Vice-President & Directors of Operations of the Harlem Jets, also reserve the right to reinstate any suspended or dismissed player, parent, team parent, volunteer or coach when deemed appropriate.

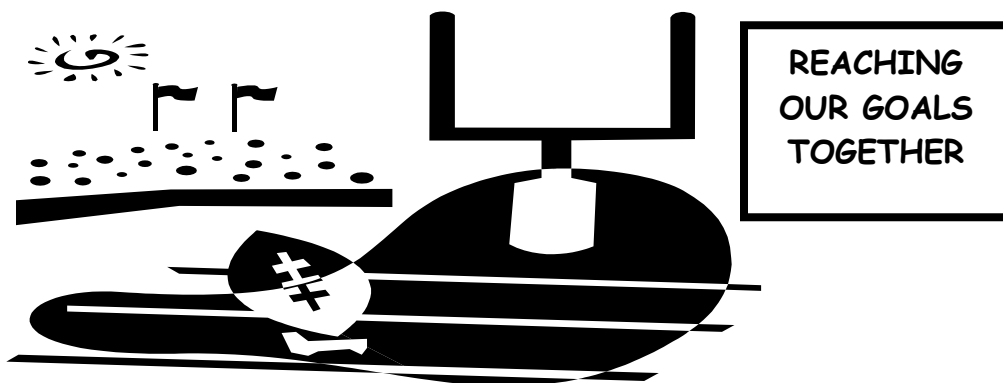
OPEN LETTER FROM THE PRESIDENT

I, Jamel Wright, the President of the Harlem Jets, would like to thank all the staff, parents and players for deciding to become a part of our family. Our family is not unlike most families where we all strive to reach our full potential and do our personal best, understanding that to achieve this takes commitment, dedication, discipline, hard work and having to deal with adversity and challenges.

The organization is committed to helping all our family members reach their full potential and do their personal best. But only through a collaborative effort can we make this a reality. That being said, all parents/players and staff are going to be held to high standards and high expectations understanding that, success is earned not given.

Jets Equal Total Success

PARENT / PLAYER AGREEMENT



TEAM RULES

1. **No dual participation. Under no circumstances can you play on more than 1 football team.**
2. **Respect your teammates, as well as your coaches, parents and volunteers.**
3. **All players are expected to pay attention and follow the directions given by your coaches, parents and volunteers.**
4. **Players are not allowed to use any foul language.**
5. **There should be no fighting among teammates or opposing teams.**
6. **No horse playing at anytime.**
7. **All players are expected at ALL times to show good sportsmanship, whether they win or lose a game.**

As a team player, we expect you to notify one of your coaches or team parents of any illness and/or injury before or during practice or a game. Also, if you become ill or injured after practice or a game, please contact a coach or team parent.

As a team player, you're required to bring in updated progress reports or report cards from your school for our review. Players are expected to maintain a 75% grade point average. If you're having trouble in school, please notify Robert Mazur (Coach Bob) or Sharon Oliver, so that you can be scheduled to attend tutorial sessions or set-up a school visit.

If a player breaks any of the above-mentioned rules, they will be warned once. The second infraction will result in the player to be benched during a game. In the case of a third infraction, the player will be suspended from the program indefinitely.

If you miss one practice during the week, please call or have your parent call with a valid excuse. However, if you miss two practices during the week, you're not allowed to participate in the scheduled game for that week.

PARENT RULES

1. No dual participation. Under no circumstances can a player be on more than 1 football team.
2. No parents are allowed on the field during practice or games.
3. Any parent that abuses, shows disrespect, or intimidates an official or coach will be asked to leave the practice or game.
4. All parents are expected at ALL times to show good sportsmanship, whether we win or lose a game.
5. There is no smoking on the field.
6. There is to be no drinking of alcoholic beverages on or around the field.
7. Parents ARE NOT allowed to ride on the team bus. If an exception is ever made to this rule, under no circumstances should a parent board the team bus before a team member. If a parent is found to be in violation of the above courtesy, they have forfeited the right to ride the Harlem Jets bus and will be asked to exit the bus.

As a parent, if you have a problem with something or someone, please do not hesitate to notify a coach or a team parent. If your child is having problems with something or someone, please notify the coach.

Your child was given a set of similar rules and regulations which they must abide by. In addition, if your child has been warned at least two times regarding his behavior during practice or a game, he will be suspended.

We as parents are here to help each other, but we're not a babysitting service. Therefore, please pick-up your child in a timely manner after practice and games; as to not inconvenience another parent or the coaches. We must be considerate of each other and work together.

In order to allow the coaches to do their jobs, we need team parents to help with issues that may arise during or after practice and/or a game. These parents will help coordinate fundraising as well as group gatherings. Through mutual respect and understanding, this year can be the best ever. Let's make it happen!

BOARD OF DIRECTORS

SHANE BENNETT - COACH

RODNEY BRICE - BOARD MEMBER

ALEJANDRO COOMBS - DIRECTOR OF FOOTBALL OPERATIONS

HANS FUTTERMAN - SUPPORTER

ROBERT MAZUR - COACH & DIRECTOR OF EDUCATION

ELLOHEIM MILLER - COACH

ANDRE MILLINER - ASSIST. DIR. OF FOOTBALL OPERATIONS

SHARON OLIVER – ASSISTANT DIRECTOR OF ADMINISTRATION

BRUCE PARKER – BOARD MEMBER

TYSON PRATCHER - COACH & COUNSEL

KEVIN WIGGINS - VICE-PRESIDENT

JAMEL WRIGHT - PRESIDENT & TREASURER

TWINIQUE WRIGHT - DIRECTOR OF ADMINISTRATION